Rev. L. 11-27-50,000—4-1-52

Home (195 2) Department.

Rt. SERIES.

G.O. NO. 3292

(4)

Dated 1-11-1952

FOR MYSORE STATE

[Despatch Abstract.]

G.O.F. 32 (a)—14,29,016—5-10-51

Jail Department

From (Name) Sri.S.A.Iyengar, I.C.S.

Designation Inspector General of Prisons,

Station M A D R A S.

Received ——— Registered ———

To

The Secretary to Government
Home Department,
M A D R A S.

Enclosures:

No. 1287/B4/52, dated 23-10-52. 195

Sir,

Sub: Alipuram Borstal School, Bellary - Post of one Lower Division Clerk - Further retention - sanction - Request of.

Ref: G.O.Rt.No.3092, Home Dept.dated 10-11-51.

I have to state that the period of sanction for the continued retention of the post of Lower Division Clerk in the Borstal School, Alipuram will expire on 2-12-52. The Superintendent reports that the continued retention of the post is necessary. A copy of his letter is enclosed for information of the Government. In the circumstances stated by the Superintendent, Borstal School, I request that the Government may be pleased to accord sanction for the retention of the post for a further period of one year from 3-12-52.

2. Necessary provision has been made in the Budget.

197538

MS/23410-52

INSPR.GENERAL OF PRISONS.

Copy of letter No.BSG.1184/52, dated 3-10-52 of the Superintendent, Alipuram Borstal School, Bellary to the Inspr.General of Prisons, Madras.

Sub: Alipuram Borstal school, Bellary - Post of one Lower Divn.Clerk- further retention - Sanction - Request of.

Ref: This office letter No.BSG.1145/ 2,dt.29-9-52 and Inspr.General's X.N.Dis.No.1287/B4/52,dt.3-10-52 thereon.

I herewith resubmit the Inspr.General's Endt.cited above.

The Alipuram Borstal school was started in April 1951 with 11 boys who were committed to this school directly by the courts. The Telugu and Kannada sections of Borstal School, Palamcottah (65 inmates) were transferred in June 51 with one Lower Division Clerk as per Inspr.Genl.'s order No.1253/S2/50,dt.26-4-52. All correspondence regarding the Borstal School received from the Inspr. General and other sources were recorded in the Jail section till June 52, whereas the outgoing (despatch) letters recorded in the despatch register maintained separately in the Borstal School.

When difficulty was experienced by the Borstal school section in not receiving separately the Inspr.Genl.'s circulars and Govt. orders which call for certain particulars returns and acknowldgments, common to all jails and Borstal schools and thereby the particulars called for could not be sent in time, the Inspr.Genl.was requested in this office letter No.BSG.599/52, dt.4-6-52 to send separate copies of such circulars and Govt. orders for reference. After the receipt of such circulars and Govt.orders from the Inspector General separately for the Borstal school section, the currents received were entered separately in the Borstal school section. Hence the number of currents registered in the Borstal school register are very small and shown below only from 12-6-52. The number of despatches however are furnished from 3-12-51 to 30-9-52 as required by the Inspector General.

1. No.of currents received from 12-6-52 to 30-9-52: 549.
2. No.of currents despatched from 3-12-51 to 30-9-52. 1313.

The temporary post of the Lower Division Clerk who was transferred to this institution from the Borstal school, Palamcottah, when this school was newly opened, as renewed in G.O.Rt.No.3092, Home Dept. dated 10-11-51 till 2-12-52.

The general duties of the clerk are furnished below:

I. Maintenance of files:-

(a) General section: 27 files.
(b) Inmates section: 23 file .

II. Maintenance of registers:

General Section:
1. Service registers of the staff.
2. Stationery register.
3. Forms registers - 3. (Jail II,T&A and Common Forms
4. Visitors Book.
5. Contingent Register.
6. Acquittance book.
7. Undisbursed pay register.

Inmates section.
1. After care register of inmates discharged.
2. General abstract register.
3. Inmates admission and release register
4. Batta book.
5. Release gate pass.
6. P.C.P.~~regist~~ Abstract.
7. P.C.P.Individual Register.
8. Register of visitors meeting recommending the cases of the inmates for release on lience.
9. Inmates promotion register.
10. Inmates punishment register.

P.T.O

III. Maintenance of inmates individual records:

IV. Preparation of all returns, weekly, fortnightly, monthly, quarterly, half yearly and Annual, common to all jails (Statistical returns, D.O.R. Contingent bill etc.).

V. To be in charge of stationery of forms.

VI. Preparation of pay bills of the staff.

VII. To be in charge of the old files.

VIII. Attending the daily routine correspondence.

IX. Preparation of records of the inmates on their admission.

X. Closing the records of the inmates on their admission.

XI. Correspondence ~~resti~~ relating to the inmates to be placed before the Visiting Committee, Quarterly, for consideration of their premature release on licence.

XII. Other miscellaneous duties.

The lock-up of this institution has also been steady since starting of this institution and it is likely to increase in future.

In order to carry out the duties stated above, the retention of the post of the Lower Divn.Clerk under reference is absolutely necessary.

Hence, I request the Inspector General to kindly address the Government for ordering the retention of the above post for a period of one year till 2-12-53.

/true copy/

FOR INSPR.GENL.OF PRISONS.

TMS 23-10-52.

Home Pr II

C. No: 197538 G.O.Rt no: 3292 dt 1.11.52

Pr II/52 Sub:- Borstal School, Alipuram – Post of 1 L.D. Clerk – Retention – Sanctioned.

Read again:- ~~G.O.Rt No 4923 Home dt 20.4.50~~
~~G.O.Rt No 892 " 3.3.51~~
G.O.Rt 3092 Home 10.11.51.

Read also:- from the I.G of Prisons, Madras
no: 1287 B4/52 dt 23.10.52

ORDER

The Govt sanction the retention for a period of one year from 3.12.52 of the post of one L.D. clerk in the Borstal School, Alipuram, the retention of which was last sanctioned in G.O.Rt 3092 Home dt 10.11.

2) The exp. should be debited to the relevant sub-head of appropriation under "24 Jails and Convict Settlements"

To the I.G of Prisons Madras

A.G. Madras through the Finance Dept

Note: The draft order above, which follows the recommendation of the I.G of Prisons in his l/y, may be sent to Fin for approval acceptance

Home Pr II Dept
197538/Pr II/52-1
29.10.52

Fin (EI)

ADDITIONAL DEPUTY SECRETARY TO GOVERNMENT
79262 EI
29 OCT 1952
FINANCE DEPARTMENT

Fin U.O.No 79262 EI/52-1
30.10.52

May be accepted.

29.10.52

Home Dept

The draft above may issue

1/11/52

Issued as G.O.Rt 3292 Home dt 1.11.52